



White Hart

Renaissance Faire™

“Eat, Drink, & Make Merrie”

Historic Arts Presentations will host the 12th Annual White Hart Renaissance Faire near Hartville, Missouri. The dates for our 12th season will be June 10, 11, 17, 18, 24 and 25 2017. With thirty years of experience producing and directing theme events, Di Johnson-Taylor, and our staff have been working for the past three years to plan and execute a professional layout and permanent Renaissance village. Our planning for the next few years includes the participation of hand crafters and other vendors to erect permanent booth spaces. The time period of our faire is the year 1575 in the village of Hart Grove, Dorset, during a progress by her majesty, Queen Elizabeth I, and her court for her annual visit to our fine village. Let the Festival begin.

Set on 100 acres of lush oak and hickory forest it will be a return to the good old days of Renaissance festivals, with an emphasis on plenty of first class (non-politically correct) interactive entertainment; and, with your help, fine food and first quality hand-crafted goods. Our attendance last year was two thousand for the run of show.

This year there will be mainly tent setups except for those vendors who wish to start erecting permanent booths. We provide free overnight dry camping for those participants who need it. We are working on several other themed events to be produced by Historic Arts Presentations so keep your eye on our web site for updates. (whitehartfaire.com)

Below you will find all the registration and information sheets you will need to be a part of our exciting renaissance fair. Due to space limitations we are only able to accept a limited number of reenactment groups and vendors to join each year. So please get your applications in as soon as possible in order to be considered for inclusion. As this is a juried show with no imports or pop-up tents allowed, please include photos of your items and booth with your application. Check our booth construction page for guidelines. If you need further assistance you may call or email us at:

Brandi Garver (Vendor Coordinator)

Office hours: 10:00 Am. - 5:30 pm. CST.

Phone: 573-308-9102

Email: vendorwhrf@gmail.com

Mail: Historic Arts Presentations

5651 Hwy. F

Hartville, MO. 65667

When: June 10, 11, 17, 18, 24 & 25, 2017 from 10:00am to 6:00pm.

Location: 5651 Hwy. F, Hartville, MO. 65667 on beautiful wooded acreage outside of Hartville, Missouri with ample parking and overnight dry camping for participants only.

White Hart Renaissance Faire Booth Information

Booth Space: is offered at 20ft. x 20ft. If you need more space let us know.

Vendors = \$75.00 per weekend

Caterers = \$100.00

Carts = \$50.00 per weekend

Peddlers = \$50.00 per weekend

Games = \$50.00 per weekend

We really need to know who will be merchenting as early in the year as possible, so please get your payment in upon receiving your letter of acceptance no later than May 1, 2017.

Cleaning deposit = \$25.00 Your cleaning deposit will be returned after the show closes and we have inspected your area, or you may apply it to our next show if you wish.

Ice will be on sale for those who need it at the Ale Stands for \$2.00 per bag.

Set Up and Tear Down: Set up will be allowed as soon as registration is complete for those who wish to start on a permanent booth. Locations of booths will be on a first come first served basis with all disputes and final locations decided by management. Please contact us to discuss any arrangements. We will be happy for you to stop by and select your desired location. Some building materials, such as fieldstones, dead wood, and aged wood boards are available for your use free of charge. You will have to provide your own framing materials. Non-permanent setup will begin one weeks before opening date. Tear Down must be completed by July 1, 2017. Vehicles will be permitted in the village during setup and tear down. Back stage areas must be cleared of vehicles 1 hour before gates open and will be allowed back after gates close for the night. Bring handcarts or dolly.

The easy way to design your booth is first get your head out of the 20th Century: and we don't mean FOX TV. Go to the Library or your favorite Video Store and get movies based on 1400s --- 1700s.

Design did not change that much in your market place or village. Get a book on knots or find a Sailor. But always keep in mind to design your booth to compliment your wares

Materials: All materials should be of Planet Earth; not man made Artificial Material. Steel and Aluminum and, yes, PVC pipe covered with burlap bags looks like a pole wrapped in burlap bags. (No PVC pipes painted! Won't work!)

Go to your lumber store and look through your garden, outdoor supplies, and timber. You will find poles and rough-cut timber and burlap used for ground cover that looks great, BUT NO nylon shade cloth unless it is for back stage to cover windows of a kitchen. Or find a vineyard for some grape stakes to put together a fence, also old fencing works very well, plus it's cheap. We will have a supply of deadwood for dressing and fencing. We will also have a large supply of aged wood boards available to build permanent structures. You will be responsible for purchasing your own framing and paint, but we can supply the facade wood. There will be a rock pile of various sized stones from boulder sized to pebbles available for walls, foundations, pathway and garden edgings, etc. Those who want to build permanent booths should let us know well in advance so that we can discuss the standards we have in mind to insure a unified village look with individual touches. If you would like to plant a garden, go right ahead. Flowers and herbs should be of types that grew in the era depicted. We encourage everyone to research his or her theme.

ALWAYS keep in mind wood would have been hand cut.

When you select your rope to use, REMEMBER if it's not nylon it's OK

Burlap, Canvas, Cotton, Wool, Horse hair, even Llama will work for your roof, shade canopy or to cover your whole booth with, and let's not forget to throw some Color in; such as yellow, red, blue, green, brown, these colors can be obtained at any market, use a cold dye, then wash it out to dull it down to a flat Color.

Now if you're handy with needle and thread you could sew on layers to create a design of the period of time or to show off your wares.

Bring a few extra yards of material to hang between you and your neighbor to close off your back booth space. (Safety Requirement)

Fire Safety: Each Booth is required to have a Fire Extinguisher. All booths must meet fire safety Requirements. Fires needed in booths, encampment areas and demonstration areas must be approved in advance by safety staff. Campfires will be allowed in camping village in properly cleared fire rings. Please ask a safety crewmember to assist and approve all fires before lightings if needed.

All vendors will receive ten (10) complimentary tickets to be used at their discretion.

Please make check or money order payable to: **Olive Johnson**

Questions: Call or email: Michelle Tongyai (General Manager)

Phone: (417)771-9499

Office hrs: 10:00 am - 5:30 pm CST.

E-mail: whitehartfaire@gmail.com

Caterer Information

Caterer Requirements: Each caterer is permitted to sell no more than two to four types of food item per stand. You may have more than one stand, but each of them must sell no more than two to four types of food. (In order to make sure that we have only the best quality in food, we would like each food booth to be able to concentrate on producing only two to four types of food.) Food caterers are required to obtain a valid Health Department permit for this event from the Wright County, Missouri Health department and submit it to us no later than three weeks before the event. Permits cost \$10.00.

Wright Co. Health Department
302 S. Main Street
Hartville, Mo. 65667
(417) 741-7791

Are required to have a health permit provided by the Wright Co. Health Dept.
And meet with all requirements provided by the Health Dept. and Fire Dept.

All permits must be displayed in plain view.

Must submit a list of food and drink items you wish to sell. We are interested in foods that would have been available in the Renaissance period, and reserve the right to exclude any items not period. You may have more than one booth if you wish, but only 1-4 types of food may be sold from each booth, in order to insure the highest quality of foods to our audience.

A wash station must be provided with cold and hot water. Please bring hoses enough to reach 200 ft.

Cooking area must be closed in with netting to keep flies out and flooring on the ground to keep the dust down and off your food, tarps are acceptable.

A fire extinguisher must be in your booth at all times.

You must provide your own power if needed. We have outlets, but you must provide cords to reach your booth.

If you need water, you must bring enough hoses to reach approximately 200 feet.
BBQ will be permitted to use for cooking in the back of your booth.

Ice will be for sale if needed to keep food cold, bring plenty of ice chests.

Hot and ice coffee, hot teas, iced teas or non-carbonated fruit drinks are acceptable to serve. No selling of alcohol, carbonated drinks, or water from your booth.

We encourage our caterers to open early for breakfast and stay open after closing to serve the performers and other vendors, but no later than 8:00pm

White Hart Renaissance Faire Vendors & Caterers

Gate Pass I.D. _____
Delivery ID _____

Booth name: _____

Owners name: _____

Business address _____

City _____ State ____ Zip _____

Phone (____) _____ Fax (____) _____ e-mail _____

Website: _____

Resale Number: _____

BOOTH (Juried show, please send pictures of setup and products, or direct us to your web site.)
(Please circle one) Caterer, Vendor, Cart, Peddler, Games, other _____

Tell us about your product or service _____

Use back of page if you need more space

Other Shows and home Fairs _____

There is a \$50.00 nonrefundable deposit due with the submission of this application. Which will be subtracted from the booth fee.

Booth size _____ X _____

Fees \$ _____ + \$25.00 Cleaning deposit = \$ _____ for _____ x _____

Number of employees (Include yourself) _____

Liability insurance: _____

I have read, understood, and agree to abide by all the requirements and rules of this show.

Signature: _____ Date _____

Please make check or money order payable to:

Olive Johnson
5651 Hwy. F
Hartville, MO. 65667

White Hart Renaissance Faire

Vendor & Caterers Employees

Booth name: _____

<u>Staff use only</u>
Workshop _____
Costume _____
Camping _____
Parking _____
Pass House _____
1 2 3 4 5 6 7 8 9

Owner's name: _____

(Employee)

Your Full Name: _____
Last First

Your Address: _____

City _____ State _____ Zip _____

Phone: (_____) _____ e-mail _____

Emergency Phone: (_____) _____

Date of Birth: _____

Month Day Year

Valid ID (Driver's License or SS #) _____

Make of Transportation: _____

License plate: _____
State & Number

Camping Yes ___ No ___

(Please make copies as needed of this form and Agreement to Participate form.)

One copy for each employee (including yourself)

We will give out ID cards at gate based on these forms.



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"Eat, Drink, & Make Merrie"

- All Participants must be costumed circa 1550 –1600.
- Vendor Booths must be themed as suitable for an English country village circa 1550-1600.
- All weapons must be sheathed and peace bound at all times except when being used in a live steel performance approved by the production company. Disorderly conduct will result in immediate expulsion from the fair.
- All participants agree to indemnify, defend and hold harmless Historic Arts Presentations, and the White Hart Renaissance Faire, and any of their sponsors, officers, employees, and agents from any loss, theft, damage, or injury to any person or property taking part in the fair.
- Security will be provided for the vendor's booths and the encampment areas starting at 7:00 AM. On June 10, 2017 but the White Hart Renaissance Faire, Historic Arts Presentations and any of their sponsors, officers, employees, and agents are not responsible for any loss, theft or damage.
- Minors under 21 years of age are prohibited from consuming, handling, or purchasing alcoholic beverages.
- Under no circumstances are controlled substances or alcohol to be brought onto the fair site. Anyone with controlled substances in their possession on the fair site is subject to immediate expulsion and/or arrest.
- All facilities used by participants must be left in a clean, safe and orderly condition upon the completion of the fair. Failure to do so will result in the loss of cleaning deposit and/or loss of invitation to participate in future fairs.
- All participants agree to be photographed and/or filmed by our camera crew for future publicity and historical record of this and future fairs. Each participant releases all rights to such materials.

- All modern tents must be down or hidden from the view of the public by 9:00 AM on Saturday and Sunday.
- Anyone needing electrical power is required to make arrangements with HAP for hook up and fees.
- All cooking must be done on propane or charcoal grills. No open flames are allowed on the site except in approved fire rings.
- All vendors and encampments are required to have a fire extinguisher in their area at all times. There is no smoking on the streets during fair public hours of operation. If you need a smoke, please go to a backstage area to do so.
- Food and beverage vendors are responsible for contacting the Department of Health and obtaining a temporary health permit.

I have read and understand the above rules and regulations and agree to abide by them.

Signature: _____ Date

Print your name: _____